

**Committee Use Only**

Transaction ID: \_\_\_\_\_

**WEEKLY TIME SHEET**\_\_\_\_\_  
(Committee Name)

Employee Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Salary/Wage/Fee: \$ \_\_\_\_\_ per: hour | day Period Covered: \_\_\_\_\_  
(circle one)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Date								
Time In:								
Time Out:								
Hours Worked								
Duties Performed	_____ _____ _____							
Total Hours Worked				Paid Amount				

**VERIFICATION**

I hereby affirm that the employee named above has performed the duties, worked the hours, and was paid the amount listed above.

\_\_\_\_\_  
Employee Signature\_\_\_\_\_  
Date (mm-dd-yyyy)\_\_\_\_\_  
Candidate or Treasurer Signature\_\_\_\_\_  
Date (mm-dd-yyyy)**For Committee Use Only**

Paid: \$ \_\_\_\_\_ by cash or check (circle one) Check Number: \_\_\_\_\_

Paid by:  Committee  Other: \_\_\_\_\_